



BISMILLAH HIR RAHMAA NIR RAHEEM



NEW HORIZON COMMUNITY SCHOOL

PROSPECTUS

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New Horizon Community School are fully registered with DCSF.
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MARHABA - WELCOME

Dear Parents,

Asalaamu'alaykum waRahmatullahi waBarakaatuhu

In this prospectus we try to give you some idea of the life and ethos of our school. We hope to answer most of the questions you will have as you choose a school for your daughter. No prospectus can however take the place of a visit or personal contact. We would welcome your attendance at the schools annual Open Evening and can arrange by appointment, tours of the school on a working day.

New Horizon Community School, the only Muslim school in Leeds, is an increasingly popular choice for parents. The quality of our provision is reflected in a continuing increase in the number of pupils who come into year seven.

We offer the benefits of a small school where there is a high teacher pupil ratio and where pupils are known to staff as individuals and not mere statistics.

The unique combination of Islamic environment and National Curriculum subjects that the school offers makes it the only institution of its kind in this multi cultural city of ours.

It is a credit to the community, the parents, the governing body, the staff and the pupils that so much has been achieved.

We are determined to make our good school into an outstanding one insha'Allah. I look forward to welcoming your daughter to our school.

Yours Sincerely,

Mrs S Dambatta

Headteacher

"The quality of education is good. The girls enjoy school and appreciate the good care their teachers give to them. As one pupil typically stated 'the school just keeps on improving every year' "[Ofsted]



MISSION STATEMENT

- Our aim is to create a happy and caring environment in which pupils are able to develop intellectually, spiritually, socially and emotionally. Pupils are taught to develop tolerance, understanding, interfaith etiquette, a sense of responsibility, and respect towards people of all races, religions and cultures, this is an integral part of the ethos of the school.
- We aim to provide for each pupil the security of a well-disciplined school where good behaviour, courtesy and respect for others is held to be of great importance.
- The purpose of our school is to provide a broad and balanced education in an Islamic environment. To set the foundation for the building of an Islamic personality; to provide pupils with the highest standards of education which will enable them to develop their self-knowledge, self-esteem and self-confidence, so as to be able to distinguish right from wrong and to respect the law.
- To encourage pupils to accept responsibility for their behaviour, show initiative and understanding of how they can contribute to community life, to provide them with a broad general knowledge of public institutions and services and to assist pupils to acquire an appreciation of, and respect for their own, and other cultures and religions in a way that promotes tolerance and harmony between different cultural and religious traditions. To provide an Islamic Education that is also relevant to the modern world.
- Importance is placed on creating a safe, secure and stimulating environment, which is conducive to learning. It is accessible to girls of all ethnic origins, regardless of race, colour, religion or status of parents.

“This is a happy community where getting on with each other matters. The code of conduct stresses respect for each other and for teachers. Relationships between the pupils and the staff are excellent. Pupils say they feel safe and that they can talk to the teachers” [Ofsted]



THE MANAGEMENT COMMITTEE

A Board of Trustees who liaises closely with the Head Teacher on all policy making and other general school matters manages the school. The Head Teacher has many years of teaching experience and is well versed with the educational procedures, expectations and general management.

The Board of Trustees is made up of members with a variety of backgrounds, representing various fields of the community from running private businesses, local government, teachers, accountants and the religious sector. The Management Committee is responsible for overseeing the development of New Horizon Community School and monitoring its efficiency.

The school is an independent and private Islamic school. It is a non-profit making registered charity dependant solely on school fees and the generous donations of the local community.

BOARD OF TRUSTEES AND GOVERNORS

Abid Hussain
Hanif Malik
Razak Raj
Muhammad Hanif
Tariq Mahmood
Arshad Hanif



STAFF IN NHCS

In New Horizon Community School we take pride in the quality of teaching that is delivered by conscientious professional and caring teachers who are specialists in their subject areas.

The strictest procedures on recruitment and verification of staff identities are followed. All staff have had an enhanced CRB check from the Criminal Records Bureau and references have been acquired from their previous places of employment.

Staff attend continued professional development courses in order to be up to date with current legislatures as it affects their duties in NHCS and also to further their own professional developments. CPD's are further enhanced during regular teacher training days arranged by the school.

THE CURRICULUM

We offer a broad and balanced curriculum allowing up to 30% extra time in the teaching of English, Maths and Science. Pupils who have learning difficulties are supported during the school day and also given the opportunity to attend special lessons arranged for them in the early evening after school. Every effort is made to help them deal with their learning difficulty, in order to improve their skills and progression.

DISTINGUISHING FEATURES OF THE NHCS CURRICULUM

We encourage our pupils to follow the exemplary character of our Beloved Prophet Muhammad sallallahu'alayhi wasallam (may the peace and blessings of Allah be upon him).

Every day begins with morning tutor time, where the pupils start the day by listening to the Glorious Qur'an, praise of our Beloved Prophet sallallahu'alayhi wasallam, references to Hadith and how we can all work to improve our lives by following the beautiful Sunnah.

Pupils perform Salaah that fall within the school day in congregation. Special attention is given to spiritual and moral development of the pupils. Every effort is made to bring about a confident Islamic identity and a love for the teachings of Islam.

The New Horizon Community School fully implements the requirements of the National Curriculum and adheres very closely to the attainment targets and programmes of study set by the National Curriculum for the core and foundation subjects. Pupils are entered for external progress tests, Standard Attainment Tests (SAT's) at the end of KS3 in English, Maths and Science and ICT from 2008. The National Curriculum guidelines are followed at KS4 for all GCSE subjects, external examiners moderate the coursework throughout. We follow course syllabi produced by recognised examination bodies such as Edexcel, AQA and OCR.

"The curriculum is good. It is broad and balanced, reflects the ethos of the school and meets the needs of every pupil" [Ofsted]



SUBJECTS OFFERED AT NEW HORIZON COMMUNITY SCHOOL

We offer the following subjects:

- *English*
- *Mathematics*
- *ALAN [Adult literacy and Numeracy]*
- *Science*
- *History*
- *Humanities*
- *Arabic*
- *Urdu*
- *French*
- *Islamic Studies*
- *Qur'anic Studies*
- *Art and Design*
- *ICT*
- *OCR Level 2 Nationals*
- *Design Technology*
- *Nasheed*
- *PSHE/Citizenship*
- *P.E*

ENGLISH (AQA)

English is a core subject of the National Curriculum. As a language, English provides a major instrument of learning throughout the school. Our aim is to encourage and develop the pupils to their full potential, to improve usage, control, enjoyment and understanding of English.

There are four learning strands:

Reading
Writing
Speaking and Listening
Comprehension

Years 7 – 9 (KS3) follow a balanced teaching programme to increase their knowledge and understanding of English. Their progress is assessed and monitored through internal examinations and external assessments such as progress tests and SAT's in year 9.

Years 10-11 (KS4) follow a structured GCSE course (moderated by external examining board). During this period, pupils are required to produce five pieces of written coursework. The marks from coursework are then counted towards the final grade in GCSE.

Similarly the English Literature GCSE course requires five pieces of written assignment to be completed by pupils, which are also moderated and marked by external examiners.

TWO TIER MATEMATICS /MODULAR (EDEXCEL)

Maths is a core subject in the National Curriculum. We aim to develop pupils' mathematical knowledge and skills in oral, written and practical work in a way that encourages confidence and enjoyment in the subject. In year 7-9 (KS3) we follow the Nation Curriculum syllabus. At the end of year 9 pupils sit the National external SAT tests.



In year 10 and 11 we follow the GCSE Edexcel syllabus for Math's. The examination includes two elements of course work. These can amount to 25% of the final examination mark. Pupils who are not capable of being entered for the GCSE are prepares for the Entry certificate award.

The new Mathematics Two Tier specification was incorporated into the curriculum in September 2006.

SCIENCE SINGLE AND DOUBLE AWARDS (EDEXCEL)

The syllabus consists of three equal sections: Biography, Chemistry and Physics.

Double award course contains practical work, assessed internally but moderated by external examiners. This amounts to 25% of their final exam mark. Pupils take three external board examinations at the end of the course, which represents the final 75% of the mark. At the end of the course the successful pupils receive two GCSE grades e.g. one grade for each component. Pupils who complete this course successfully are well prepared for a variety of future study options and career opportunities.

360 Science is science in the 21st Century in every sense of the word. It has more thinking skills and experimental elements than the old science syllabus.

Every effort is made to incorporate science from an Islamic perspective into this syllabus, giving the pupils an opportunity to learn about prominent Muslim scientists e.g. Avicenna.

ART AND DESIGN (EDEXCEL)

Art and Design, taught from an Islamic perspective, is a combination of practical and theoretical activities. It offers an opportunity for self-expression, encouraging the ability to observe, select and interpret with imagination, feeling and understanding. The course is assessed through assignments during years 9 and 10. A final unaided assignment is set for the final mark towards the GCSE.

OCR LEVEL 2 NATIONALS

In Key Stage 3, pupils are given the opportunity to familiarise themselves with a variety of software such as word processing, spreadsheets, database, desktop publishing, graphics etc. as well as the fundamentals of computer control. They are also entered for the New Clait certificate in year 8.

During years 9, 10 and 11 pupils are entered for OCR Level 2 Nationals in IT, when they build on experience gained during early Key Stage 3, further developing competence, confidence and enjoyment in the use of Information Technology. Pupils graduate with four GCSE's in IT!

ISLAMIC STUDIES (EDEXCEL)

All pupils are taught the beliefs and practices of Islam, in order that they may develop confidence as Muslims.

The GCSE Islamic Studies syllabus is approved by The Faith Community Consultants from the main Muslim Schools of Thought.

Four main strands of study are followed:



1. Hadith

Is used and referred to as evidence, to substance relevance to young Muslims growing up in the west. Particular attention is paid to the advantages and benefits of Islamic morals in the life of an individual and society at large.

2. Fiqh (Islamic Jurisprudence)

The aim of teaching Fiqh is to bring about an awareness of rules and regulations relating to:

- *Purity and personal hygiene (Taharah)*
- *Rites and worship*
- *Social and business related topics (e.g. marriage, divorce Yrs. 10 & 11)*
- *The significance, virtues and importance of various forms of worship, with references to the Holy Qur'an and Sunnah*
- *To offer the pupils opportunities to gain confidence in the practical tenants of Islam*

3. Aqaa'id (Islamic Beliefs)

Aims and objectives:

- *To appreciate the importance of correct beliefs*
- *Where necessary to know the proof of these beliefs from authentic sources*
- *To help pupils develop research skills*

4. Islamic History

The topics will centre in the following:

- *Study of other world religions*
The birth of our Beloved Prophet Muhammad [SAW], upbringing and youth
- *Pre-Islamic era (Zaman-ul-fitrah, ayyamul-jahaliyyah)*
- *Events leading up to Prophet hood*
- *Migration (Hijra)*
- *Madina era and battles*

During KS3 (years 7,8 and 9) the pupils will follow an extensive programme of study on beliefs and practices of Islam, so that they can develop confident Muslim attitudes, personalities and understanding. At KS4 pupils are expected to follow the Edexcel GCSE syllabus, produce written coursework, take part in debates and talks in order to bring about confidence and develop astute Islamic personalities. Other world religions are also studied at both key stages.

“The instilling of religion and moral values, tolerance and social responsibilities is given high priority. The school attaches great importance to nurturing pupils religious beliefs.” [Ofsted]



Key areas of study for Year 7

The British Isles
Weather & Climate
Settlement
Rivers & Floods

Key areas of study for Year 8

Populations
Coastal Environments
Tropical Rainforests
Industry

Key areas of study for Year 9

Energy – Fossil Fuels, Nuclear Power, Flooding and effects of Global Warming
Earthquakes and Volcanoes
Super dams – Environmental Issues, benefits, Costs and Disadvantages of Super dams

Coursework

- *Modern World Study – A political problem of the contemporary world (Middle-East)*
- *History Around Us – An historical site as evidence from the past*

MODERN FOREIGN LANGUAGES

New Horizon Community School offers two Modern Foreign Languages i.e. Arabic and Urdu.

Through the study of Foreign Languages pupils understand and appreciate different countries, cultures, people and communities; and as they do begin to see for themselves as citizens of the world as well as of the UK. They explore the similarities and differences between the Foreign Languages they are learning and English or another language, and learn how languages can be manipulated and applied in different ways.

Arabic (Edexcel)

The pupils in year 7 and year 8 are introduced to four topic related skills in Arabic:

Reading
Writing
Listening
Comprehension

In addition to the above, year 9 will be introduced to grammar.

Year 10 and 11 will follow the GCSE Arabic syllabus, which prepares them for the GCSE examination.

French

French is offered as a third MFL at the school



The aim of studying the Arabic language is:

To develop the ability to communicate in Arabic
 To provide access to volumes of literature available in Arabic
 To offer insight into the appreciation of Arabic as the language of Islam and divine revelations (wahy i.e. The Glorious Qur'an)

Urdu (AQA)

Urdu is taught from year 7 to year 11. In years 7 and 8 a substantial amount of time is spent in developing the basic skills of reading and comprehension. Attention is paid to developing four key skills:

1. *Reading*
2. *Writing*
3. *Listening*
4. *Comprehension*

In addition to the above, year 9 will be introduced to grammar.

The aim of studying the Urdu language is:

To develop the ability to use Urdu effectively for communication
 To have the ability to access literature and religious lectures delivered in Urdu
 To prepare pupils for knowledge and skills required for GCSE Urdu examination at the end of KS4

PERSONAL SOCIAL AND HEALTH EDUCATION (PSHE)/CITIZENSHIP

Within PSHE pupils are guided through the social, moral and personal obstacles or situations they may encounter as they go through life. The course content covers:

- *Careers*
- *Study Skills*
- *Racism*
- *Bullying*
- *Health Issues*
- *Growing Up*
- *Self esteem*
- *Appreciation of Public Institutions*
- *British Politics and Legal System*

Among other topics.

P.E

The importance of physical education in Islam can be seen from the following Hadith of our Beloved Messenger Mohammad [sallallahu'alayhi wasallam], who said:

“Your Body has a right over you”
[Transmitted by Imam Bukhari]

All pupils are therefore encouraged to follow a basic course of physical education. The objective being to encourage the pupils to develop a positive attitude towards maintaining good health and fitness. The course includes suitable team games e.g. Badminton; Netball etc. to help develop team building skills as well as fitness.



Physical Education develops pupils' physical competence and confidence, and their ability to use these to perform in a wide range of activities. It promotes physical skill, physical development and knowledge of the body in action. It also provides opportunities for pupils' to be creative, competitive and to face up to different challenges that life may bring.

SCHOOL EQUIPMENT

The following items are needed:

- *A Pencil*
- *Pencil*
- *Ruler*
- *Pen*
- *Colouring Pencils/Paint*
- *Complete math set*
- *Pencil Sharpener*
- *An apron for Art*
- *A Lab Coat*

PASTORAL CARE/SPECIAL EDUCATIONAL NEEDS

The pastoral system is year based. At the moment each pupil is based in a tutor group of between 10-25 pupils. Those tutor groups are taught as a class for all lessons. It is the responsibility of the class teacher to teach their pupils well, to provide, care and support for the pupils in order to raise academic achievement. We have SEN support for pupils with moderate learning difficulties.

ENGLISH AS AN ADDITIONAL LANGUAGE SUPPORT

In accordance to schools' commitment to providing support for pupils who have English as an additional language needs, the school works together with English teachers and ESOL specialists who provide additional support to these pupils in the following ways:

In-class support to facilitate access to the full curriculum.

Withdrawal from main lessons for intensive work on basic literacy skills.

We ensure that the programme of study and materials used to deliver them is suited to their needs, thereby enabling them to achieve and make progress. Dictionaries in own languages is provided to each EAL pupil

ASSEMBLY

In addition to the extensive Islamic curriculum offered, the school seeks to further enhance the Islamic, moral and spiritual development of the pupils as a part of its aims and ethos. As a result, assemblies are used to enhance deeper understanding of Islam. Emphasis is placed on good character, honesty, respect for teachers, parents, elders, and other religions.



SCHOOL MEALS

Healthy school meals are available at a cost of approximately £2.00 per day. There is also a tuck shop in school where pupils can buy light snacks. Pupils may bring packed lunches if they wish.

LUNCHTIME / BREAKTIME

Because the safety of pupils is paramount, staff members always supervise break and lunch times. Pupils are not allowed to leave the school premises during such times. No visitors are allowed to visit the pupils except by prior permission, which must be obtained from the head teacher.

HOME TIME

School ends at 3.40pm and all parents must collect their daughters promptly at that time. If there is going to be a problem parents must inform the school as soon as they can.

EDUCATIONAL VISITS

Out of school visits are arranged to enhance and extend work done in classrooms. Parents will be asked to make a contribution towards the cost of the visit and the cost of certain school activities.

HOME WORK POLICY

Homework is an integral part of schoolwork. At the beginning of the academic year each student is issued with a planner in which to organise their work, enter their homework timetable and also keep a record of tasks, which need to be done. Homework encourages positive attitudes towards study, develops good working habits and consolidates work done in the classroom. Parents are asked to support the school by ensuring their wards do their homework, and also check and sign their planners. It is equally important to provide conducive working conditions for their wards e.g. a quiet room in which to study. Parents should assist their wards when required.

PUNCTUALITY

Every care should be taken to ensure that pupils arrive at school on time in the mornings. A school with a continuous punctuality problem is regarded as a bad school; it is therefore the parents' duty to ensure that this does not happen.

ATTENDANCE

The school works hard to provide pupils the opportunities to learn and benefit from both secular and Islamic education. Therefore, we ask parents to support us by ensuring excellent levels of attendance from their daughters. Attendance is closely monitored and action to rectify bad attendance taken where there is concern.



Pupils are expected to:

- Attend school punctually everyday.
- Bring a note from parents to explain any absences.
- Report to the office if late or need to leave early.
- Arrange medical/dental appointments after school hours.

PARENTAL INVOLVEMENT

Education which starts at home is continued and enhanced at school. We value and encourage parents to play an active role in their daughter's education as this has a positive effect on their progress and development. Parents **must** attend parents' evenings and other events arranged by the school. They are also welcomed to offer assistance however they can. Interested parents should please contact the school to arrange an initial appointment with the head teacher.

Important information for parents:

The school feels extremely strongly about holidays taken during term time. Such requests are hardly approved. All holidays **MUST** be arranged during school holidays as laid out in the school calendar, copies of which are given out in September. The same information is outlined in each pupil's planner.

Good manners and conduct befitting a Muslim is required at all times IN or OUT of school.

New Horizon Community School reserves the right to request the withdrawal of a student for serious or persistent misconduct.

Absence from school **MUST** be explained by a written note or telephone call before 8.30 on the said date.

Pupils who have persistent bad attendance may be struck off the school register.

Pupils who cause damage to school property e.g. by the way of graffiti etc. will be required to either repair or replace the items.

Pupils are expected to fully comply with New Horizon Community uniform and dress regulations.

All salah that fall within the school day are offered in jamaat (congregation)

The school fees **MUST** be paid promptly, at the beginning of each term.

Pupils and parents are expected to support the aims and ethos of the school and abide to the schools code of conduct.

No jewellery or make- up is to be worn to school. Banned items will be confiscated.

Withdrawal from school

Parents must notify the school and give at least half a term's notice if they intend to withdraw their daughter from New Horizon Community School. School fees will not be refunded if a child is withdrawn from school in the middle of the term.



BEHAVIOUR AND DISCIPLINE

Pupils are expected to behave in a manner befitting a young Muslim. They are expected to respect staff and fellow pupils. The school works on the principle that parents and pupils share in the education partnership. The school prefers to use positive discipline to encourage good behaviour but also has a sanction policy for continuous misbehaviour.

STUDENT RESPONSIBILITY

The importance of effort

We wish all pupils to take full advantage of everything the school offers and to realise their full potential academically and spiritually. A well-educated lady will always be an asset to her family as a daughter and a companion to her husband in the future-insha'Allah.

Our Beloved Prophet Muhammad (saw) said,

“When you educate a man, you educate an individual but when you educate a woman, you educate an entire nation”.

No matter how attractive the subjects are, how well the programme of study is taught or how hard the teachers' work, the student will not be successful unless they put maximum effort into school work. Hard work is expected from all pupils and parents are asked to encourage their daughters and support the schools high expectations.

STUDENT PLANNERS

The planners are used to make notes about homework, organise school work, help set personal targets for achievement and also used as a means of communication between home and school. They need to be checked and signed by parents, guardians and class teachers on a weekly basis to ensure targets are being met and progress monitored.

SIXTH FORM

We are looking into starting a sixth form at the school-InshaAllah. Where we hope to offer 'A' level subjects and a range of other courses too,

EXTRA-CURRICULAR ACTIVITIES

We run the following clubs at the school:

- ***Breakfast Club***
- ***Art and Crafts Club***
- ***Ceramics Club***
- ***Gardening Club***
- ***Tajweed Club***
- ***Islamic Discussion Club***
- ***Football club***



RECOGNISING ACHIEVEMENT

Hard work, academic achievement and positive behaviour are acknowledged at New Horizon Community School. Certificates of merit and achievement are awarded during good work assembly and at end of year presentation evenings. For 25 merits, pupils achieve a bronze certificate, 50 merits silver and 75 merits earn them gold certificates e.t.c.

The particular areas monitored are:

- Hard work and achievement
- Attendance and punctuality
- Good behaviour and positive contribution to school life
- Developing an Islamic personality e.g. being charitable, humble, contributing to the community etc.

SANCTIONS

The code of conduct and behaviour has been set out clearly in each student's planner. Pupils are expected to abide by school rules and show respect to staff, fellow pupils and school property. If these rules are broken then sanctions are used to discipline the perpetrators. Parents must support the school in this area. No physical punishment is ever used in New Horizon Community School.

Our 3-Step Sanction Policy:

STAGE ONE

A verbal warning is initially given for breaking the rule
 A second verbal warning and break time detention is given
 A third verbal warning and lunchtime detention is given

STAGE TWO

A serious verbal warning from the head and a letter is sent home to parents
 Contact is made with parents and pupils are put on report

STAGE THREE

Referral is made to the governors, and parents will be informed of the governors' decision by letter.
 Parents are contacted and pupils may be suspended. (depending on decisions made)
 This may be followed up by expulsion (depending on decisions made)

The information above forms the basis of the New Horizon's sanctions policy; however, the school reserves the right to meet whatever punishments are required **depending on the circumstances surrounding each offence.**

“The behaviour of the girls is exemplary. They are cheerful and quietly confident. The school helps them to realise their maximum potential and to be confident in their own identity.” [Ofsted]



PREFECTS

Prefects are chosen from each form at the beginning of the school year. They are expected to set a good example to the rest of pupils by:

- Showing a positive attitude to work and people.
- Working well in class and concentrating on tasks.
- Completing homework and coursework on time.
- Consistently producing work of good standards.
- Being helpful to staff and co-pupils.
- Using appropriate language and behaviour.
- Reporting bullying etc. to staff.
- Being fair and just at all times.

STUDENT COUNCIL

Student councilors are chosen every year by students. They advise the school management on pupils' issues and well being. All pupils elected have to set good examples by being good role models both academically and in all other respects.

DAMAGE TO PROPERTY

Any damage caused by pupils to school property will have to be paid for in full.

FORBIDDEN ITEMS

The following items are strictly forbidden in school: Walkman, CD players, MP3 players, mobile phones, pagers, inappropriate magazines, inappropriate novels, computer games, photographs and jewellery (apart from a wrist watch). Additional jumpers or cardigans, if required, may be worn underneath school shirts. Wearing thermal underwear is a better option during the winter months.

Banned items brought to school will be confiscated and only returned at the end of term. Parents will have to come in to collect such items. Pupils may also face suspension, detention or other forms of reprimand if they are found with the above items.

CAREER GUIDANCE

Careers education is offered at the school.

FUNDRAISING

During the year, various events are organised to help raise money for the school e.g. sponsored walks, Eid, summer or Friday fairs, school-based events etc. parents are sometimes requested to contribute to these events.



VOLUNTARY HELP

We have a small team of dedicated volunteers (all subject to CRB clearance) who help the staff in various ways e.g. extra reading sessions to help improve reading levels, assistance on school visits etc. If you feel that you can help the school by devoting a small amount of time, then please do get in touch with us.

THE SCHOOL DAY

07.45	Building open to students
08.30-08.45	Morning Registration
08.40-09.30	Lesson 1
09.30-10.20	Lesson 2
10.20-10.40	Break
10.40-11.30	Lesson 3
11.30-12.20	Lesson 4
12.20-01.00	Lunch
01.00-01.20	Sallah
01.20-02.10	Lesson 5
02.10-03.00	Lesson 6

SCHOOL UNIFORM

The following is a compulsory part of the school uniform and items 1 & 2 are available for purchase from the school:

- **Pinafore** - Black *
- **Blazer** - Black *
- **Hijaab** - White
- **Shirt** - White
- **Shoes** - Black

- Flat shoes **must** be worn [Maximum heel size 1 inch, which should have grip during winter] Black flat sandals with straps are acceptable in summer

P.E KIT

The following clothing is required for P.E:

- **Track suit top** - Black*
- **Track suit bottom** - Black*
- **Long sleeve T-shirt** - White*
- **Small scarf** - Black
- **Trainers** - Any colour

*Available from the school office.



ADMISSIONS

The age for admission is 11 years +. Application for admission must be made to the school office and be accompanied by the registration fee of £50.00 and a passport size photograph. When the School is over-subscribed the following guidelines will be followed to select pupils:

- Commitment to the Islamic ethos of the school.
- Position on the waiting list.
- Siblings (if sisters are already in the school and are good pupils).

SCHOOL FEES

The current fee is £1,500 per year. This can be paid in two instalments of £750.00 per term. These instalments must be paid within the first two weeks of term; otherwise a fine will be incurred.

Concessions

	TERM 1	TERM 2
1st Child	££750.00	££750.00
2nd Child	££750.00	££650.00
3rd Child	££750.00	££550.00

PAYMENTS

Parents should pay school fees or cheques made payable to 'New Horizon Community School'.

Help with Fees

If you receive Income Support and cannot afford to pay the fees in full, application can be made to the UK WAQF for assistance. Full documental evidence have to be provided as proof of circumstances. Forms are available from the school office.

MINI BUS SERVICE

New Horizon Community School provides a mini-bus service for students who are in need of such service. The current fee for this service is £12.50 per week /pupils. Please note that this is not a door- to-door service.

EXAMINATION FEES

Pupils pay GCSE examination fees in October for November exams, and before the start of the Summer Term for exams in May.



FURTHER INFORMATION

The school can provide the following information on request:

- Particulars of policies relating to bullying, child protection, health and safety, the promotion of good behaviour and sanctions.
- Complaint procedure adopted by the school together with details of the number of complaints registered under the formal procedure during the preceding school year
- Number of staff employed at the school including temporary staff and a summary of their qualifications.

A report of Ofsted inspection will be sent to the parents of every registered pupil within 28 days after the final report is received. A copy of the final report will also be made available on request to prospective parents or interested individuals.

The school provides parents with an annual written report of the progress and attainment of each registered child.

CONTACT LIST

1) The Head teacher

Mrs Sakinah Dambatta
New Horizon Community School
Newton Hill House
Newton Hill Road
Leeds
LS7 4JE

Tel: 0113 2624001

2) The Trustees

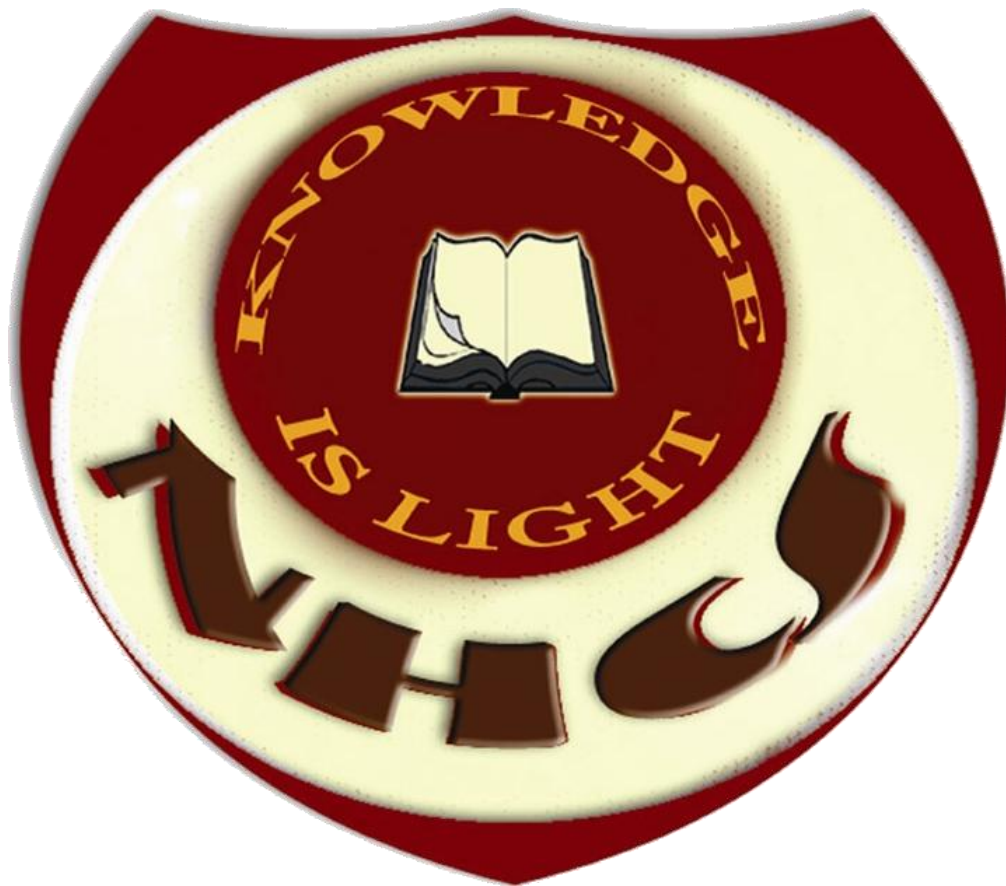
Newton Hill House
Newton Hill Road
Leeds
LS7 4JE

Tel: 07666388017

May Allah strengthen our faith, give success to our efforts and guide our daughters to an enlightened Islamic life – Ameen.

Jazakumullah Khairan for your interest.

Please handle this document with the appropriate respect as it contains religious quotations.



**New Horizon Community School is a registered charity.
Registered Charity No: 1043485**